



## **Internship in Microfinancing Institutions for Young Roma**

**Start Date: 1<sup>st</sup> April, 2019**

**Deadline for Application: 25<sup>th</sup> February, 2019**

**Selection results: 6<sup>st</sup> March, 2019**

**Working time: Full time**

**Period: 6 Months**

**Monthly scholarship: 300-400 EURO (based on living expenses of location)**

**Countries: Bulgaria, Romania, Serbia, and Macedonia**

The Roma Education Fund (REF) and the Roma Entrepreneurship Development Initiative (REDI) announce a call for proposals for eight internships in microfinance institutions in each of the following countries: Bulgaria, Macedonia, Romania and Serbia. The main purpose of the internship is to provide on-the-job training for young Roma graduates as trainees gain practical experience and knowledge of the work of employees in micro-credit financial institutions.

The trainees will be placed in microfinance institutions that are partners of the Roma Entrepreneurship Development Initiative - REDI

The internship scheme is offered to Roma candidates who have completed postgraduate education (bachelor's degree or equivalent) or are current students in their final year of study - beneficiaries of the REF scholarship. Internships are paid to cover all student expenses and a monthly scholarship.

### **Responsibilities:**

Primary responsibility will be delegated by the host organization and an additional obligation will be required: applying for grant to REF and reporting to REF (intermediary and final report); monthly reporting and assessment of progress towards personal development goals; assisting the project manager in organizing events for Roma entrepreneurs; attending meetings with the project manager; attend seminars and presentations; contributing to the visibility of REDI and the dissemination of information (studies, publications, presentations, press releases, etc.).

### **Qualifications:**

This opportunity is available to REF scholarship recipients and REF alumni who are interested in professional development in the field of finance. Applicants are expected to:

- Be a student or graduate in economics, finance, public policy, business administration, banking, management law, or any area related to microfinance. Candidates with different from above mentioned majors might also apply by clearly stating their skills or motivation for different career focus to be part of the Internship in Micro-Financing Institutions for Young Roma.
- Minimum level of English B1



- Knowledge of the Roma community and culture. Applicants with Romani language have priority
- Excellent communication skills
- Clear and motivated desire for practical and professional experience in risk assessment and microfinance

**Personal attitudes:** self-initiative and responsibility, results-oriented, focused on continuous improvement, concern for quality, efficiency and accuracy, adaptability, self-management and development, organizational adaptation, open to work in different environments, integrity, loyalty and good faith, discretion, independence and confidence, respect for diversity.

### Selection criteria

Trainees will be selected through a competitive process based on the candidate's suitability, past experience and motivation. The selected candidates will be invited for an interview. Candidates will be notified of the outcome of the evaluation process by 06 of March 2019.

### How to apply?

You can apply in either English or in the national language:

Application form in English: <https://www.redi-ngo.eu/career/>

Please upload the following documents in the online application form:

- 1) CV – PDF or Word, maximum size 10 MB
- 2) Cover (motivation) letter – PDF or Word, maximum size 10 MB, maximum 700 words

In your motivation you need to reply the following: How you can use this practice to improve personally and professionally? Description of your main skills and interests, including the areas that you could develop skills, and a brief description of the entrepreneurial statute of the Roma in your area; Please mention any relevant experience that you think makes you suitable for the position. Are there Roma entrepreneurs in your area/community and what is there potential?

You can find this call online at: <http://redi-ngo.eu>

If you have any questions, please do not hesitate to contact us at [office@redi-ngo.eu](mailto:office@redi-ngo.eu)